



Question Paper with Final (Revised) Answer Key for the Post of **HP Finance & AS (Preliminary)** held on 07-03-2019

Itemcode : **HF1001**

Q1: निम्नलिखित में से राजस्थानी की बोली नहीं है ?

- | | |
|---|----------|
| A | बांगरू |
| B | मेवाड़ी |
| C | मेवाती |
| D | मारवाड़ी |

Correct Ans: **A**

Itemcode : **HF1002**

Q2: संविधान-सभा ने हिंदी को संघ की राजभाषा के रूप में स्वीकार किया :-

- | | |
|---|------------------|
| A | 10 जनवरी, 1950 |
| B | 10 सितम्बर, 1950 |
| C | 14 सितम्बर, 1948 |
| D | 14 सितम्बर, 1949 |

Correct Ans: **D**

Itemcode : **HF1003**

Q3: निम्नलिखित में से कौन-सी भाषा संविधान की आठवीं अनुसूची में सम्मिलित नहीं है ?

- | | |
|---|----------|
| A | असमिया |
| B | मणिपुरी |
| C | सिन्धी |
| D | अंग्रेजी |

Correct Ans: **D**

Itemcode : **HF1004**

Q4: 'वायु' का तद्भव शब्द है :-

- | | |
|---|------|
| A | वात |
| B | पवन |
| C | हवा |
| D | बयार |

Correct Ans: **D**

Itemcode : **HF1005**

Q5: 'आँख पर परदा पड़ना' का आशय है :-

- | | |
|---|-----------------------|
| A | आँख से कुछ देख न पाना |
| B | किसी को कुछ न समझना |
| C | सचचाई से अनभिज्ञ रहना |

D	आँख का ढका हुआ होना
Correct Ans: C	

Itemcode : HF1006	
Q6: 'छोटे मुंह बड़ी बात' का आशय है :-	
A	किसी छोटे व्यक्ति द्वारा गंभीर बात कहना
B	अपनी हैसियत से बढ़कर बात कहना
C	किसी बच्चे का बड़े लोगों के बीच बोलना
D	मुंह देखी बात कहना
Correct Ans: B	

Itemcode : HF1007	
Q7: सरकारी पत्राचार से सम्बंधित डी.एफ.ए. (DFA) का अभिप्राय निम्नलिखित में से क्या है ?	
A	ड्राफ्ट फॉर अप्रूवल (Draft for approval)
B	ड्राफ्ट फॉर अप्राइजल (Draft for appraisal)
C	ड्राफ्ट फॉर एडवाइजर (Draft for advisor)
D	ड्राफ्ट फॉर एडिशन (Draft for addition)
Correct Ans: A	

Itemcode : HF1008	
Q8: चतुर्भुज में कौन-सा समास है :-	
A	बहुब्रीहि समास
B	द्वंद्व समास
C	तत्पुरुष समास
D	अव्ययीभाव समास
Correct Ans: A	

Itemcode : HF1009	
Q9: रचना या बनावट के आधार पर शब्दों को कितने भागों में बांटा जाता है ?	
A	दो
B	चार
C	तीन
D	पांच
Correct Ans: C	

Itemcode : HF1010	
Q10: आदेशों तथा महत्वपूर्ण मामलों पर सरकारी निर्णय तथा घोषणाएं, जो राजपत्र में प्रकाशित की जाती हैं, कहलाते हैं :-	
A	कार्यालय आदेश

B	अधिसूचना
C	परिपत्र
D	कार्यालय जापन
Correct Ans: B	

Itemcode : HF1011	
Q11: सरकारी पत्र के रूप में जारी किया गया पत्र जिसमें कार्यालयों/विभागों/कर्मचारियों की जानकारी के लिए किसी विषय की सूचना दी जाती है, वह कहलाता है :-	
A	अधिसूचना
B	कार्यालय जापन
C	परिपत्र
D	कार्यालय आदेश
Correct Ans: B	

Itemcode : HF1012	
Q12: किसी कार्यालय अधिकारी द्वारा किसी विशेष विषय पर कर्मचारियों के अनुपालन आदि के लिए जारी किया जाने वाला आदेश पत्र कहलाता है :-	
A	कार्यालय जापन
B	कार्यालय आदेश
C	परिपत्र
D	अधिसूचना
Correct Ans: B	

Itemcode : HF1013	
Q13: किसी कार्यालय, संस्था अथवा विभाग में दिए जाने वाला आवेदन, पत्र-लेखन की किस श्रेणी के अंतर्गत रखा जायेगा ?	
A	व्यावसायिक पत्र
B	सरकारी पत्र
C	घरेलू पत्र
D	संपादक के नाम पत्र
Correct Ans: A	

Itemcode : HF1014	
Q14: शौरसेनी का आरम्भ किस भाषा से होता है ?	
A	कौरवी
B	अवधी
C	ब्रज
D	बुन्देली
Correct Ans: C	

Itemcode : HF1015	
Q15: 'खड़ीबोली' नाम किस क्षेत्र की भाषा को दिया गया ?	
A	आगरा
B	कुरुजनपद
C	लखनऊ
D	दिल्ली
Correct Ans: B	

Itemcode : HF1016	
Q16: स्वर-परिवर्तन के आधार पर पनघट का संधि-विच्छेद है :-	
A	पन+घाट
B	पान+घट
C	पानी+घाट
D	पानी+घट
Correct Ans: C	

Itemcode : HF1017	
Q17: 'मनोबल' शब्द का संधि-विच्छेद है ?	
A	मन+ओबल
B	मनो+बल
C	मानस+बल
D	मनः+बल
Correct Ans: D	

Itemcode : HF1018	
Q18: हिन्दी की संवैधानिक स्थिति के अनुसार निम्नलिखित में से कौनसा कथन सही नहीं है ?	
A	संघ की राजभाषा हिंदी होगी
B	उसकी लिपि देवनागरी होगी
C	हिन्दी मूलतः संस्कृत से और गौणतः अंग्रेजी से शब्द ग्रहण करेगी
D	संघ के राजकीय प्रयोजनों के लिए प्रयोग होने वाले अंकों का रूप भारतीय अंकों का अन्तरराष्ट्रीय रूप होगा
Correct Ans: C	

Itemcode : HF1019	
Q19: भाई-बहिन में समास है -	
A	कर्मधारय
B	द्विगु
C	द्वन्द्व
D	

	बहुब्रीहि
Correct Ans: C	

Itemcode : HF1020	
Q20: निम्नलिखित में से कौन-सा वाक्य सही नहीं है ?	
A	मुझे रुपये मिले
B	मुझे पचास रुपये मिले
C	मुझे केवल पचास रुपये मिले
D	मुझे केवल पचास रुपये मात्र मिले
Correct Ans: D	

Itemcode : HF1021	
Q21: As District Treasury Officer, you have to write a letter of request to the Finance Commissioner, seeking urgent release of funds for drought relief. Pick up the 'Subject' of your letter from the given options:	
A	Quick repatriation of drought relief fund
B	Request for urgent release of drought relief fund
C	Please send drought money urgently for quick disbursal
D	Request to be sensitive to release drought relief fund urgently
Correct Ans: B	

Itemcode : HF1022	
Q22: When writing a letter to a subordinate, your closing salutation would be:	
A	Your's sincerely
B	Your sincerely
C	Yours' sincerely
D	Yours sincerely
Correct Ans: D	

Itemcode : HF1023	
Q23: While making a précis of a piece of writing consisting of four paragraphs, the best way is to:	
A	Write four shortened paragraphs each corresponding to the paragraph in the original passage
B	Present the summary in bullet-points
C	Write the précis in two paragraphs
D	Write the entire précis in one paragraph
Correct Ans: D	

Itemcode : HF1024	
Q24: The title of a précis should be:	
A	Picked up from the original passage only
B	Reflective of the précis writer's beliefs
C	A neat phrase encapsulating the original passage
D	A complete sentence without any punctuation mark
Correct Ans: C	

Itemcode : HF1025	
Q25: The skill of note-making requires:	
A	An eye / ear for main ideas
B	An eye / ear for relevant ideas

C	A capacity for putting the given information in one's own words as far as possible
D	All three of the above

Correct Ans: **D**

Itemcode : **HF1026**
Q26: The possible title for a written report on urban pollution can be:

A	Urban Pollution: Extent, Causes and Remedies
B	Urban Pollution: Solution and Remedies
C	Urban Pollution: Extent, Intent and Indent
D	Urban Pollution: Remedies, Reprisal and Regression

Correct Ans: **A**

Itemcode : **HF1027**
Q27: Choose the correct option out of the given sentences:

A	Everyone, expect the cook, complained of the quality of food.
B	Everyone, accept the cook, complained of the quality of food.
C	Everyone, except the cook, complained of the quality of food.
D	Everyone, except the cook, complaint of the quality of food.

Correct Ans: **C**

Itemcode : **HF1028**
Q28: Choose the correct option out of the given sentences:

A	I don't know whom we can trust ?
B	I don't know whom can we trust ?
C	I don't know who we can trust ?
D	I don't know who can we trust ?

Correct Ans: **S** (**S Denotes question scrapped and weight-age to all**)

Itemcode : **HF1029**
Q29: Choose the correct option out of the given sentences:

A	Do you mind Sabeena leaving early ?
B	Do you mind Sabeena's leaving early ?
C	Don't mind you Sabeena's leaving early ?
D	Do you mind Sabeena leaves early ?

Correct Ans: **B**

Itemcode : **HF1030**
Q30: 'Hard work always pays.' The correct passive voice of this sentence is:

A	Hard work is always paid.
B	Hard work always is paid.
C	Hard work always paid.
D	No passive sentence is possible here.

Correct Ans: **D**

Itemcode : **HF1031**
Q31: 11. Fill in the blanks in the given sentence with the right pair of verbs:
I if you Me.

A	shall be pleased, meet
B	shall be pleased, will meet
C	shall please, met

D	shall please, would meet
Correct Ans: A	

<u>Itemcode</u> : HF1032	
Q32: Fill in the blanks in the given sentence with the right pair of choices: They a rope and the car to a garage.	
A	brought, are going to tow
B	have brought, are going to tow
C	have brought, should tow
D	brought, toed
Correct Ans: B	

<u>Itemcode</u> : HF1033	
Q33: Choose the correct form of verb in the given sentence: The firm the salaries of the staff.	
A	have raised
B	have risen
C	has raised
D	rose
Correct Ans: C	

<u>Itemcode</u> : HF1034	
Q34: Complete the given sentence choosing the right option: He closed the windows	
A	while he left the house.
B	before leaving the house.
C	on leaving the house.
D	due to leaving the house.
Correct Ans: B	

<u>Itemcode</u> : HF1035	
Q35: Choose the correct option:	
A	From her appearance she seems to be an official.
B	In her appearance she seems to be an official.
C	With her appearance she seems to be an official.
D	At her appearance she seems to be an official.
Correct Ans: A	

<u>Itemcode</u> : HF1036	
Q36: Choose the correct option:	
A	Reema's English is better than Reshma.
B	Reema's English is better to Reshma's.
C	Reema's English is better than Reshma's.
D	Reema has better English than Reshma.
Correct Ans: C	

<u>Itemcode</u> : HF1037	
Q37: Pick up the correct indirect form of the given sentence: I asked him, "Why did you travel first class ?"	

A	I asked him why he did travelled first class ?
B	I asked him why he had travelled first class ?
C	I asked him why had he travelled first class ?
D	I asked him that why he had travelled first class ?
Correct Ans: B	

<u>Itemcode</u> : HF1038	
Q38: Pick up the properly drafted conditional sentence:	
A	If I knew the facts I'd have informed you.
B	If I had known the facts I would inform you.
C	Had I known the facts I must have informed you ?
D	Had I known the facts I'd have informed you.
Correct Ans: D	

<u>Itemcode</u> : HF1039	
Q39: 'The river is in flood. It has breached its embankments.' Pick up the right option joining these two sentences into one:	
A	The flooded river breached its embankments.
B	As the river has flooded, it has breached its embankment.
C	The river flooded to breach its embankments.
D	The river is in flood and has breached its embankments.
Correct Ans: D	

<u>Itemcode</u> : HF1040	
Q40: Choose the option with the correct form of 'have' making a general statement of fact:	
A	That's nothing new, he always has a cold.
B	That's nothing new, he always had a cold.
C	That's nothing new, he always is having a cold.
D	That's nothing new, he always have a cold.
Correct Ans: A	

<u>Itemcode</u> : HF1041	
Q41: The option for getting the pay fixed from the date of promotion or after earning next increment is available on :	
A	Ad hoc promotion
B	Appointment to Ex cadre posts
C	Regular promotion
D	Appointment on Secondment basis
Correct Ans: C	

<u>Itemcode</u> : HF1042	
Q42: Under Rule 9 (2) (b) of CCS (Pension) Rules, 1972, Departmental proceedings, if not instituted while the Government Servant was in service, shall not be in respect of any event which took place	
A	More than 4 years of such institution
B	More than 3 years of such institution
C	More than 7 years of such institution
D	More than 10 years of such institution
Correct Ans: A	

<u>Itemcode</u> : HF1043	
Q43: Where the president decides not to withhold or withdraw pension but orders recovery of pecuniary loss from pension, the recovery shall not ordinarily be made at a rate exceeding	

A	one fourth of pension admissible at the time of retirement.
B	one third of pension admissible at the time of retirement.
C	half of pension admissible at the time of retirement.
D	Basic pension at the time of retirement.
Correct Ans: B	

<u>Itemcode</u> : HF1044	
Q44: Which of the following shall not count as qualifying service for pension and for increments without any further sanction ?	
A	Extraordinary leave granted on medical certificate.
B	Extra ordinary leave granted due to inability to join or rejoin duty on account of civil commotion
C	Extra ordinary leave granted for prosecuting higher technical and scientific studies
D	None of the above.
Correct Ans: D	

<u>Itemcode</u> : HF1045	
Q45: The cases of fixation of pay on promotion when higher duties and responsibilities are involved are dealt under	
A	FR 22(I)a(1)
B	FR 22(I)a(2)
C	FR 22(I)a(3)
D	FR 23.
Correct Ans: A	

<u>Itemcode</u> : HF1046	
Q46: A Government Servant compulsory retired from service as a penalty may be granted, by the authority competent to impose such penalty, pension or gratuity or both at a rate:	
A	not less than half of compensation pension or gratuity or both
B	not less one third of compensation pension or gratuity or both
C	not less two thirds of compensation pension or gratuity or both
D	not less three fourth of compensation pension or gratuity or both
Correct Ans: C	

<u>Itemcode</u> : HF1047	
Q47: In case of a Government Servant retiring before completing qualifying service of ten years, the amount of service gratuity shall be calculated at the rate of	
A	half month's emoluments for every completed six monthly periods of qualifying service.
B	one fourth month's emoluments for every completed six monthly periods of qualifying service.
C	one month's emoluments for every completed six monthly periods of qualifying service.
D	None of the above.
Correct Ans: A	

<u>Itemcode</u> : HF1048	
Q48: Additional pension payable to the retired Government servant/ Pensioner on attaining the age of 100 years is payable on the following rates	
A	40 % of the basic pension.
B	50 % of the basic pension.
C	100% of the basic pension
D	80 % of the basic pension.
Correct Ans: C	

<u>Itemcode</u> : HF1049	
Q49: Entitlement for Death Gratuity in case of a Government servant who died with 10 years of qualifying service will be _____ subject to maximum ceiling.	

A	6 times of monthly emoluments
B	10 times of monthly emoluments
C	12 times of monthly emoluments
D	15 times of monthly emoluments
Correct Ans: C	

Itemcode : HF1050	
Q50: The rates of family pension under Family Pension Rules, 1964 is at uniform rate of _____ subject to minimum and maximum ceilings.	
A	30 % of basic pay
B	40% of basic pay
C	50 % of basic pay
D	25 % of basic pay
Correct Ans: A	

Itemcode : HF1051	
Q51: A Government Servant shall be entitled to commute for a lump sum payment of an amount not exceeding	
A	25 % of his pension
B	50% of his pension
C	40 % of his pension
D	45 % of his pension.
Correct Ans: C	

Itemcode : HF1052	
Q52: The commuted amount of the pension shall be restored from the date of reduction of pension on account of commutation becomes operative, on completion of	
A	15 years
B	12 years
C	10 years
D	20 years
Correct Ans: A	

Itemcode : HF1053	
Q53: As per the gradation for Travelling Allowance rules in Himachal Pradesh, the Government Servants with grade pay of Rs. 3000 and above but less than the grade pay of Rs. 5000 fall in group:	
A	D
B	B
C	C
D	None of the above
Correct Ans: A	

Itemcode : HF1054	
Q54: The rate of daily allowance within Himachal Pradesh for Group C Government Servant is Rs._____ per day.	
A	200
B	180
C	160
D	250
Correct Ans: B	

Itemcode : HF1055	
Q55: A Government Servant in transit from one post to another ranks in the grade to which the _____ of the two posts would	

entitle him	
A	Lower
B	Higher
C	Any of the two above
D	None of the above
Correct Ans: A	

<u>Itemcode</u> : HF1056	
Q56: A journey on transfer is held to begin or end at the _____ of the Government Servant concerned.	
A	Duty point
B	Actual residence
C	Any of the two above
D	None of the above
Correct Ans: B	

<u>Itemcode</u> : HF1057	
Q57: For the total absence from Headquarters on tour exceeding six hours but not exceeding twelve hours the ____ of daily allowance is admissible to a Government Servant.	
A	50%
B	70%
C	100%
D	60%
Correct Ans: B	

<u>Itemcode</u> : HF1058	
Q58: The admissibility of full daily allowance at a place outside Government Servant's headquarters for a continuous halt is available up to _____ days.	
A	100
B	180
C	150
D	200
Correct Ans: B	

<u>Itemcode</u> : HF1059	
Q59: Except as provided in Rule 20 of CCS (Leave) Rules, 1972, authority competent to grant leave can not	
A	refuse the leave
B	revoke the leave
C	alter the kind of leave due and applied for
D	None of the above.
Correct Ans: C	

<u>Itemcode</u> : HF1060	
Q60: At the request of a Government Servant, the authority which granted him leave may commute it retrospectively into leave of a different kind which was due and admissible to him at the time the leave was granted if the request for the same was received within a period of _____days of the concerned Government Servant joining his duty on the expiry of the relevant spell of leave availed of by him while in service.	
A	30 days
B	45 days
C	60 days
D	90 days
Correct Ans: A	

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<u>Itemcode</u> : HF1061	
Q61: Following kind of leaves cannot be combined with earned leave	
A	Half pay leave
B	Maternity leave
C	Casual leave
D	Paternity leave
Correct Ans: C	

<u>Itemcode</u> : HF1062	
Q62: Leave can be granted to Government Servant whom a competent punishing authority has decided to :	
A	Dismiss from Government Service
B	Remove from Government Service
C	Compulsory retirement form Government Service
D	None of the above
Correct Ans: D	

<u>Itemcode</u> : HF1063	
Q63: The leave account of every Government Servant shall be credited with half pay leave, in advance, in two installments of _____ days each on the first day of January and July of every calendar year.	
A	20 days
B	10 days
C	15 days
D	30 days
Correct Ans: B	

<u>Itemcode</u> : HF1064	
Q64: The half pay leave account of a fresh appointee shall be credited to the said leave account at the rate of _____ for each completed calendar month of service which he is likely to render in the half year of the calendar year in which he is appointed.	
A	3/5 days
B	5/2 days
C	5/3 days
D	5/4 days
Correct Ans: C	

<u>Itemcode</u> : HF1065	
Q65: If a Government Servant has availed of extraordinary leave and/or some period of absence has been treated as dies non in half year, the credit to be afforded to his half pay leave account at the commencement of the next half year shall be reduced by ____ of the period of such leave and/or dies non subject to maximum of 10 days.	
A	1/10th
B	1/20th
C	1/18th
D	1/15th
Correct Ans: C	

<u>Itemcode</u> : HF1066	
Q66: Leave not due is debited against the _____, the Government servant may earn subsequently	
A	half pay leave account
B	earned leave account
C	extraordinary leave account
D	Maternity leave account
Correct Ans: A	

Itemcode : **HF1067**

Q67: A female Government Servant with less than ____ surviving children may be granted maternity leave by the competent authority.

- | | |
|----------|-------|
| A | three |
| B | two |
| C | one |
| D | four |

Correct Ans: **B**

Itemcode : **HF1068**

Q68: Paternity leave is debited against the leave account of :

- | | |
|----------|-----------------------------------|
| A | Earned Leave |
| B | Half Pay leave |
| C | not debited against leave account |
| D | Paternity leave account |

Correct Ans: **C**

Itemcode : **HF1069**

Q69: Paternity leave can be availed up to ____ from the date of delivery of the child.

- | | |
|----------|--------------|
| A | two months |
| B | three months |
| C | Six months |
| D | One year. |

Correct Ans: **C**

Itemcode : **HF1070**

Q70: Study leave may be granted to Government Servant who has rendered not less than ____ years of Service.

- | | |
|----------|---------|
| A | 2 years |
| B | 3 years |
| C | 5 years |
| D | 4 years |

Correct Ans: **C**

Itemcode : **HF1071**

Q71: Temporary government servants to whom GPF rules applies, are eligible to subscribe to the fund, after a continuous service of _____

- | | |
|----------|-------------|
| A | one year |
| B | two years |
| C | six months |
| D | three years |

Correct Ans: **A**

Itemcode : **HF1072**

Q72: The amount of minimum subscription of a Government Servant to GPF should not be less than ____ of his emoluments

- | | |
|----------|-----|
| A | 6% |
| B | 8% |
| C | 10% |
| D | 9% |

Correct Ans: **A**

Itemcode : **HF1073**

Q73: Subscription to GPF is to be compulsorily discontinued during the last _____ months of service on superannuation.	
A	Six
B	four
C	three
D	two
Correct Ans: C	

<u>Itemcode</u> : HF1074	
Q74: The competent authority may sanction, within 12 months before the date of subscribers retirement on superannuation up to _____ from the amount standing to the credit in the fund without linking to any purpose.	
A	1/2
B	3/4th
C	90%
D	80%
Correct Ans: C	

<u>Itemcode</u> : HF1075	
Q75: Having due regard to the object of the withdrawal, status of the subscriber and amount at his credit, the sanctioning authority may sanction withdrawal up to _____ of the balance at the credit in the GPF for one or more of the purposes specified in Clause (A) of sub rule (1) of Rule 15 of GPF rules.	
A	1/2
B	3/4th
C	90%
D	80%
Correct Ans: B	

<u>Itemcode</u> : HF1076	
Q76: The Leave Travel Concession is admissible to the Government Servants who have completed _____ of continuous service on the date of journey.	
A	3 months
B	6 months
C	one year
D	9 months
Correct Ans: C	

<u>Itemcode</u> : HF1077	
Q77: The Leave Travel Concession cannot be availed during	
A	Casual leave
B	Earned Leave
C	Week ends only
D	None of the above
Correct Ans: C	

<u>Itemcode</u> : HF1078	
Q78: The current block for availing home town LTC is	
A	2018-2019
B	2019-2020
C	2019-2021
D	None of the above
Correct Ans: A	

<u>Itemcode</u> : HF1079	
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Q79: Earned leave up to a maximum of ten days at a time may be encashed for LTC subject to maximum of ____ days during the entire career .	
A	50
B	100
C	60
D	90
Correct Ans: C	

<u>Itemcode</u> : HF1080	
Q80: The LTC advance up to ____ of the probable amount of reimbursement can be granted under LTC rules.	
A	75%
B	80%
C	90%
D	50%
Correct Ans: C	

<u>Itemcode</u> : HF1081	
Q81: Fundamental Rules are applicable to Government Servants whose pay is debitable to _____ estimates and any other class of Government Servants too which the president may by general or special orders declare them applicable.	
A	Civil
B	Defence
C	Railways
D	None of the above
Correct Ans: A	

<u>Itemcode</u> : HF1082	
Q82: No relaxations in Fundamental Rules can be made by the Ministry or Department without the concurrence of	
A	Ministry of Commerce
B	Ministry of Finance
C	Ministry of Personnel & Training
D	Niti Ayog
Correct Ans: B	

<u>Itemcode</u> : HF1083	
Q83: As per the provisions contained in FR, the power of interpreting the fundamental rules, in case of Central Government servants, is reserved to the	
A	President
B	Prime Minister
C	Finance Minister
D	Law Minister
Correct Ans: A	

<u>Itemcode</u> : HF1084	
Q84: A Government Servant may not be treated on duty during:	
A	Service as a probationer or apprentice provided that such service is followed by confirmation.
B	Joining time
C	course of instruction or training in India
D	None of the above
Correct Ans: D	

<u>Itemcode</u> : HF1085	
Q85: Fee include:	

A	unearned income such as income from property, dividends, and interests on securities
B	income from literary, cultural efforts
C	Income from participation in sports activities as amateur
D	None of the above
Correct Ans: D	

<u>Itemcode</u> : HF1086	
Q86: Travelling allowance do not include allowances granted for the maintenance of:	
A	conveyances
B	horses
C	tents
D	None of the above
Correct Ans: D	

<u>Itemcode</u> : HF1087	
Q87: A Government Servant's lien on a post shall stand terminated on his	
A	suspension
B	leave
C	acquiring a lien on another permanent post
D	All of the above
Correct Ans: C	

<u>Itemcode</u> : HF1088	
Q88: A Government Servant who has acquired lien on a posts do not retains the lien on that post:	
A	while on foreign service
B	during joining time
C	while officiating on another post
D	None of the above
Correct Ans: D	

<u>Itemcode</u> : HF1089	
Q89: Unless the President, in view of the exceptional circumstances of the case otherwise determines, no Government Servant shall be granted leave of any kind for a continuous period exceeding	
A	five years
B	seven years
C	three years
D	four years
Correct Ans: A	

<u>Itemcode</u> : HF1090	
Q90: When the appointment to new post does not involve assumption of duties and responsibilities of greater importance, the pay is fixed under	
A	FR 22(I)a(1)
B	FR 22(I)a(2)
C	FR 22(I)a(3)
D	None of the above
Correct Ans: B	

<u>Itemcode</u> : HF1091	
Q91: Following service does not counts for increment	

A	Training period during service.
B	Service on another post carrying less pay
C	Joining time
D	All of the above
Correct Ans: B	

<u>Itemcode</u> : HF1092	
Q92: The subsistence allowance initially is allowed at an amount equal to the leave salary which the Government Servant would have drawn if he had been on	
A	Half pay leave
B	Earned Leave
C	Commutated Leave
D	Maternity leave.
Correct Ans: A	

<u>Itemcode</u> : HF1093	
Q93: The amount of subsistence allowance may be increased or decreased by a suitable amount not exceeding _____ of the subsistence allowance admissible during the first three months after review	
A	40%
B	25%
C	50%
D	30%
Correct Ans: C	

<u>Itemcode</u> : HF1094	
Q94: Which of the following recoveries cannot be made from the subsistence allowance ?	
A	Contribution towards Government Employees Group Insurance Scheme
B	Income Tax
C	Subscription towards General Provident Fund
D	None of the above
Correct Ans: C	

<u>Itemcode</u> : HF1095	
Q95: Which of the following leaves can be sanctioned to a Government Servant while under suspension	
A	Earned Leave
B	Half Pay Leave
C	Commutated Leave
D	None of the above
Correct Ans: D	

<u>Itemcode</u> : HF1096	
Q96: Government has a right to retire any Group A Government Servant who had entered Government Service before attaining the age of 35 years, after he has attained the age _____ years by giving him notice of not less than three months in writing or three months pay and allowances in lieu of such notice.	
A	40 years
B	50 years
C	30 years
D	45 years
Correct Ans: B	

<u>Itemcode</u> : HF1097	
Q97: The source of payment of honorarium is :	

A	Consolidated fund of India / UT / State
B	Any other source other than the consolidated fund
C	both Consolidated fund or any other source
D	None of the above
Correct Ans: A	

<u>Itemcode</u> : HF1098	
Q98: The source of payment of fee is	
A	Consolidated fund of India / UT / State
B	Any other source other than the consolidated fund
C	both Consolidated fund or any other source
D	None of the above
Correct Ans: B	

<u>Itemcode</u> : HF1099	
Q99: While a Government Servant is in foreign service in India following contributions are payable to the parent employer as per the terms and conditions settled in advance.	
A	Pension Contribution
B	Leave Salary Contribution
C	Both pension contribution and leave salary contribution
D	None of the above
Correct Ans: C	

<u>Itemcode</u> : HF1100	
Q100: Cash does not include	
A	legal tender
B	Book Transfer
C	revenue stamps
D	None of the above
Correct Ans: B	

<u>Itemcode</u> : HF1101	
Q101: Expenditure which is not subject to vote of the legislature is called	
A	Charged expenditure
B	Voted Expenditure
C	Capital Expenditure
D	Revenue Expenditure.
Correct Ans: A	

<u>Itemcode</u> : HF1102	
Q102: "Goods" do not mean	
A	livestock
B	spares
C	books for library
D	Furniture
Correct Ans: C	

<u>Itemcode</u> : HF1103	
Q103: Government means	
A	Head of Department

B	Administrative Department
C	Head of Office
D	None of the above
Correct Ans: B	

<u>Itemcode</u> : HF1104	
Q104: _____ may lay down limits of imprest amounts to be maintained by various subordinate officers under its control and issue instruction thereto.	
A	Head of Department
B	Administrative Department
C	Head of Office
D	Finance Department
Correct Ans: B	

<u>Itemcode</u> : HF1105	
Q105: Instructions regarding the preparation and payment of establishment and traveling allowance bills are contained in	
A	Himachal Pradesh Financial Rules
B	Account Codes
C	Treasury Rules
D	All of the above
Correct Ans: C	

<u>Itemcode</u> : HF1106	
Q106: Responsibility for ensuring that relevant checks including verification of the total amount entered in the pay bills are applied and in case of failure to observe these checks liability to make good any loss rests with:	
A	Head of the Department
B	Drawing and Disbursing Officers
C	Head of Offices
D	Administrative Department
Correct Ans: B	

<u>Itemcode</u> : HF1107	
Q107: _____ may by assigning reasons may remit the disallowances by Audit and / or write off of overpayments made to Government Servants	
A	Finance Department
B	Administrative Department
C	Head of Department
D	None of the above
Correct Ans: A	

<u>Itemcode</u> : HF1108	
Q108: All losses exceeding Rs. _____ of immovable property caused by fire, flood, cyclone, earthquake or any other natural calamity shall be reported by the Subordinate Authority concerned to the Government through proper channel for appropriate action	
A	Ten thousand
B	Twenty thousand
C	Fifty thousand
D	Thirty thousand
Correct Ans: C	

<u>Itemcode</u> : HF1109	
Q109: A sanction for any fresh charge shall, unless specifically renewed or currency is specified, lapse if no payment in whole or part has been made during the period of _____ months from the date of issue of such sanction.	

A	twelve months
B	six months
C	three months
D	Two months
Correct Ans: A	

<u>Itemcode</u> : HF1110	
Q110: Funds made available under Vote on Account shall not be utilized for expenditure on	
A	routine expenditure
B	revenue expenditure
C	expenditure on a new service
D	None of the above
Correct Ans: C	

<u>Itemcode</u> : HF1111	
Q111: Subject to the instructions issued/specific restrictions imposed by the Finance Department in this behalf, no re-appropriation of funds shall be made without prior approval of	
A	Administrative Department
B	Finance Department
C	Head of Department
D	Head of Office.
Correct Ans: B	

<u>Itemcode</u> : HF1112	
Q112: As per the provisions in HPFR, Government Accounts shall be prepared on	
A	Cash basis
B	accrual basis
C	Cash basis or on such basis as may be prescribed as per the advice of Accountant General.
D	None of the above
Correct Ans: C	

<u>Itemcode</u> : HF1113	
Q113: Authority to allow opening of a new Head of Account rest with	
A	Administrative Department
B	Head of Department
C	Finance Department
D	Head of Office.
Correct Ans: C	

<u>Itemcode</u> : HF1114	
Q114: _____ expenditure are those expenditure which are incurred with the object of acquiring tangible assets of a permanent nature for use in the organization or enhancing the utility of existing assets	
A	Revenue Expenditure
B	Capital Expenditure
C	other expenditure
D	Contingent Expenditure
Correct Ans: B	

<u>Itemcode</u> : HF1115	
Q115: Appropriation Accounts and Finance Accounts of the State Government are prepared by the	

A	State Government
B	Accountant General
C	Finance Department
D	Head of the Department.
Correct Ans: B	

<u>Itemcode</u> : HF1116	
Q116: Every personal ledger account authorized to be opened, shall form part of the	
A	Consolidated fund of the State
B	Contingency fund
C	Public Account of the State
D	All of the above
Correct Ans: C	

<u>Itemcode</u> : HF1117	
Q117: Purchase of goods up to monetary value not exceeding Rs 3000/- (Rs. Three thousands only) on each occasion subject of a maximum of _____ in a financial year may be made by Head of Department, Controlling Officer and Drawing and Disbursing Officer without inviting quotations on the basis of certificate to be recorded by the authorized officer.	
A	Fifty thousand
B	Twenty thousand
C	One Lakh
D	Sixty thousand.
Correct Ans: A	

<u>Itemcode</u> : HF1118	
Q118: Minimum time to be allowed for submission of bids where the procurement entity contemplates obtaining bids from abroad, shall be _____ weeks from the date of publication of tender notice or availability of tender document for sale whichever is later.	
A	three weeks
B	four weeks
C	two weeks
D	Six weeks
Correct Ans: B	

<u>Itemcode</u> : HF1119	
Q119: Amount of earnest money shall be between _____ of the estimated value of goods to be procured	
A	five to ten percent
B	two to five percent
C	three to five percent
D	five to seven percent
Correct Ans: B	

<u>Itemcode</u> : HF1120	
Q120: The time limit for submission of LTC Claims by Government Servants, when advance has been drawn, shall be	
A	one month from the due date
B	two months from the due date
C	three months from the due date
D	None of the above
Correct Ans: A	